

TUESDAY

FEBRUARY 18, 2020

The Governing Body of the City of Pratt met in Regular Session in the Commission Room located at City Hall.

PRESENT:	Gary Schmidt	Mayor
	Doug Meyer	Commissioner
	Don Peters	Commissioner
	Jason Leslie	Commissioner
	Zach Deeds	Commissioner

ALSO PRESENT:	Bruce Pinkall	City Manager
	LuAnn Kramer	City Clerk
	Regina Probst	City Attorney
	Diana Garten	Finance Director
	Nate Humble	Chief of Police
	Russell Rambat	Public Works Director
	Brad Blankenship	Building Inspector
	Jamie Huber	Director of Electric Utilities

CALL TO ORDER:

The regular meeting was called to order by Mayor Schmidt. The Mayor instructed the City Clerk to note that all Commissioners were present.

Mayor Schmidt reminded the audience that this meeting may be taped and/or recorded.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Commissioner Deeds led the audience and staff in the invocation and Mayor Schmidt lead the Pledge of Allegiance.

MINUTES:

- February 03, 2020 Regular Commission Meeting

Commissioner Meyer made a motion to approve the minutes of the February 03, 2020 regular meeting. The motion was seconded by Commissioner Peters and carried unanimously.

BUSINESS:

CONSIDERATION AND APPROVAL OF 2020 KDGA/PDGA FOOD DRIVE IN LEMON PARK FEBRUARY 22:

Mr. Jason Winkel stated that they were going to have their annual food drive on Saturday, February 22 and he asked for permission to use Lemon Park again this year. Mr. Winkel stated that they would like to set up the baskets on Thursday evening and have practice play on Friday and the tournament on Saturday and Sunday. Mr. Winkel commented that they would like to have extra trash bins. Mr. Winkel explained that 100% of the proceeds would be going to The Bread of Life. Public Works Director Rambat clarified that they would be setting up on Thursday evening and practice on Friday. Mr. Winkel stated that that

was correct. Mr. Winkel added that they like to get as much time in as possible. Mr. Winkel stated that they would have signs along the walkways so that there were no problems and the players know that they do not throw if they see anyone coming. Mr. Rambat stated that he had made some signs before about the tournament going on.

Commissioner Peters asked how many had attended in 2019. Mr. Winkel stated that there were twenty-five at the most, but it had rained the first round and snowed the second round. Mr. Winkel added that there would be a better turn out later in the year, but it is what it is. Mayor Schmidt asked if there was a consensus from the Commission that it was okay to allow Mr. Winkel the use of Lemon Park on February 22nd. All Commissioners were in agreement. Commissioner Leslie asked when the Hot and Cold Tournament was going to be. Mr. Winkel stated that it was set for June 27th, but there was not much information out yet so he would come back when it got closer.

CONSIDERATION AND APPROVAL OF AN APPOINTMENT TO THE CEMETERY BOARD:

Public Works Director Rambat stated that Mr. Denis Rasmussen was done serving on the cemetery board after almost thirty years. Mr. Rambat commented that he was instrumental on many projects at the cemetery. Mr. Rambat explained that the resignation left one position open on the Cemetery Board. Mr. Rambat stated that there were two candidates that were interested and they were Ms. Linda Brehm and Ms. Jan Meyer. Mr. Rambat explained that this position was a three-year term. Commissioner Peters asked how often they met. Mr. Rambat commented that it was fewer now with so many things going to the B-29. Mr. Rambat explained that the City and Cemetery Board shared in the responsibilities several years ago. Mr. Rambat stated that the Veterans were getting older and the younger people did not have the memories that we do. Commissioner Peters asked if they helped with Veterans Day. Mr. Rambat stated that they did, but their projects were not always to do with a holiday; however, they had reorganized baby land and worked with the kiosk. Mr. Rambat added that they were one of the minimal boards that we had.

Commissioner Leslie asked if Mr. Rambat had a recommendation. Mr. Rambat stated that he did not and was going to let the Commission make that decision. Commissioner Peters asked if we could appoint both of the ladies. City Attorney Probst stated that she could amend the ordinance and it could be put back on the agenda for their approval. Commissioner Meyer asked about the attendance of the other board members. Mr. Rambat stated that there were a couple that were retailers and would run late but, for most part, they had good attendance. After little more discussion, it was determined that Ms. Brehm did not live in the City limits; therefore, she could not be on the board. Commissioner Peters made a motion to appoint Ms. Jan Meyer to the Cemetery Board for a three-year term. Commissioner Leslie seconded the motion and it carried with four approved votes and one abstained vote from Commissioner Meyer.

CONSIDERATION AND APPROVAL OF EQUIPMENT PURCHASE FOR THE CEMETERY:

Mr. Rambat stated that the original memo in the packet did not have all the information, so he had given the Commission a more detailed one to review. Cemetery Sexton Jeff Gilmore explained to the Commission that, as the cemetery builds up, a mini excavator would be the only way to go. Mr. Gilmore stated that he was going to have to move three stones Friday to get to where he needed to go and a mini excavator would do much better in this situation. Mr. Gilmore commented that he had looked at different models and brands; however, he felt that he wanted to go with a Bobcat.

Mr. Rambat explained that the cemetery had been receiving trust funds from the Peoples Bank on trusts that were being closed out. Mr. Rambat added that the cemetery had been left with the sum of around \$85,000. Mr. Rambat stated that there were no limitations on what they could purchase and a Bobcat would help the City and the cemetery. Mr. Rambat stated that the current machine was a 1990 backhoe

and the cemetery had been putting money aside to replace this type of equipment and they would not have to do that now. Mr. Rambat commented that this would upgrade the cemetery equipment and would have a warranty. Mr. Rambat added that the remainder of funds would be put in the general fund for the future needs of the cemetery. Mr. Rambat stated that, if approved, they would put a small plaque on it to show who it was donated by. Commissioner Peters asked if they were going to sell the 1990. Mr. Rambat stated that it was not getting used daily, so they might throw it on Purple Wave, but they did have it up and running now and it was of some benefit to having an extra backhoe. Mr. Rambat added that it was worth keeping and see how it goes. Commissioner Leslie made a motion to approve the bid from White Star Machinery for a Bobcat excavator in the amount of \$54,500. Commissioner Peters seconded the motion and it passed unanimously. Commissioner Meyer stated that Mr. Gilmore did a great job at the cemetery and it was very nice and well kept.

CONSIDERATION AND APPROVAL OF THE PURCHASE OF TWO POLICE VEHICLES:

Chief Humble informed the Commission that he had sent out bids to four dealers on January 10th for two 2020 vehicles. Chief Humble stated that he had gotten one back from Lanterman Motors and one from Midway Motors. Chief Humble commented that the bids did include two trade-ins. Chief Humble stated that the Lanterman Motors bid was a little bit higher, but he was going to make the recommendation to the Commission to approve the bid from Lanterman Motors in the amount of \$64,245.28. Mayor Schmidt asked if the funds were in the budget. Chief Humble stated that they were. Commissioner Meyer asked if they take equipment out of the old one for the new vehicle. Chief Humble stated that the Sport Trac had no equipment in it and the Taurus had some that could be used, such as the radios. Commissioner Peters asked if there was money to equip them. Chief Humble stated that the money was in the budget for that, but he did not know the cost. Commissioner Peters questioned how many miles there were on the 2013 vehicle. Chief Humble stated that it was under 100,000 and might be closer to 74,000. Commissioner Leslie asked if they were requiring a lot of maintenance. Chief Humble stated that they were and he explained that the police vehicles were all town mileage. Commissioner Leslie asked if these would be patrol units. Chief Humble explained that the Taurus was used for patrol, but the Ford Sport Trac was used to go to training. Mayor Schmidt asked if they kept on track for a replacement plan. Chief Humble stated that they were and that the miles would be less on the vehicles since they were getting rid of the last of two vehicles that were sitting. Chief Humble explained that they had no trade-ins next year and had it had only been driven half the year. Chief Humble added that they were mechanically sound. Commissioner Leslie asked if the City limits officers took home their cars. Chief Humble stated that the on-call supervisors did. With no more discussion, Commissioner Meyer made a motion to purchase two 2020 Ford Explorer Police Interceptor vehicles from Lanterman Motors in the amount of \$64,245.28. Commissioner Peters seconded the motion and it carried unanimously. Mr. Ralph Lanterman thanked the Commission and reminded them to do maintenance using the right kind of oil, which was an important thing with the warranty. Mr. Lanterman stated that he appreciated the business from all the departments and he was grateful for the opportunity.

CONSIDERATION AND APPROVAL OF BID FOR THE REPLACEMENT OF THE HOT WATER BASIN TO THE MARLEY COOLING TOWER:

Director of Electric Utilities Huber informed the Commission that the Midwest crew had come out to work on the cooling tower last week and had discovered that you could see daylight through the entire top of the east side. Mr. Huber stated that that had to be replaced before doing the other. Mr. Huber explained that there were not two quotes, since it was something special. Mr. Huber stated that the quote came in at \$19,625.50 plus tax and it had a lead time of four to six weeks. Mr. Huber added that they did have this type of thing in the budget. Commissioner Peters asked if the hail storm was kind of a good thing. Mr. Huber stated that it was. Mr. Huber commented that it was the doors that usually rusted out; however, ours looked good. Commissioner Peters questioned how long it had been there. Power Plant

Superintendent Evans stated that he thought it was about fifteen years. With no more discussion, Commissioner Leslie made a motion to approve the purchase of the hot water basin from Midwest Machinery in the amount of \$19,25.50 plus tax. Commissioner Meyer seconded the motion and it passed unanimously.

CONSIDERATION AND APPROVAL OF ORDINANCES RELATING TO AMENDMENTS IN PREPARATION FOR THE GLOBAL FEE ORDINANCE:

City Attorney Probst stated that she had amended these ordinances by taking out the monetary values. Ms. Probst explained that she had worked on Title 6, violation of animals, Title 8, health and safety and Title 9, public health and welfare. Commissioner Peters asked about the weed abatements and what range we could charge someone. Ms. Probst stated that we could charge what the law allowed. Ms. Probst commented that this would allow the Commission to review the fee schedule every year and they would be able to deal with all increases at one time.

With no more discussion, the following Ordinances 2013, 2014, 2015, 2016, 2017 and 2018 were presented to the Commission for their approval: **Ordinance 2013 - AN ORDINANCE AMENDING SECTION 6.04.390 OF THE MUNICIPAL CODE OF THE CITY OF PRATT REGARDING MUNICIPAL COURT APPEALS WITHIN THE CITY OF PRATT, KANSAS, AND REPEALING ALL ORDINANCES INCONSISTENT THEREWITH; Ordinance 2014 - AN ORDINANCE AMENDING SECTION 6.04.400 OF THE MUNICIPAL CODE OF THE CITY OF PRATT REGARDING VIOLATIONS AND PENALTIES FOR VICIOUS ANIMAL VIOLATIONS WITHIN THE CITY OF PRATT, KANSAS, AND REPEALING ALL ORDINANCES INCONSISTENT THEREWITH; Ordinance 2015 - AN ORDINANCE AMENDING SECTION 8.28.070 OF THE MUNICIPAL CODE OF THE CITY OF PRATT REGARDING REFUSE COLLECTION FEES WITHIN THE CITY OF PRATT, KANSAS, AND REPEALING ALL ORDINANCES INCONSISTENT THEREWITH; Ordinance 2016 - AN ORDINANCE AMENDING SECTION 8.32.040 OF THE MUNICIPAL CODE OF THE CITY OF PRATT REGARDING ASSESSMENT OF COSTS FOR WEED ABATEMENT WITHIN THE CITY OF PRATT, KANSAS, AND REPEALING ALL ORDINANCES INCONSISTENT THEREWITH; Ordinance 2017 - AN ORDINANCE AMENDING SECTION 9.06.010 OF THE MUNICIPAL CODE OF THE CITY OF PRATT REGARDING ASSESSMENT OF COSTS FOR KBI LABORATORY ANALYSIS FEE WITHIN THE CITY OF PRATT, KANSAS, AND REPEALING ALL ORDINANCES INCONSISTENT THEREWITH; Ordinance 2018 - AN ORDINANCE AMENDING SECTION 9.08.010 OF THE MUNICIPAL CODE OF THE CITY OF PRATT REGARDING ASSESSMENT OF COSTS FOR SUPERVISED PROBATION FEE WITHIN THE CITY OF PRATT, KANSAS, AND REPEALING ALL ORDINANCES INCONSISTENT THEREWITH.** Mayor Schmidt made a motion to approve Ordinance 2013- Municipal Court Appeals, Ordinance 2014-Violations and Penalties for Vicious Animal Violations, Ordinance 2015-Refuse Collection Fees, Ordinance 2016-Assessment of Costs for Weed Abatement, Ordinance 2017- Assessment of Costs for KBI Laboratory Analysis and Ordinance 2018- Assessment of Costs for Supervised Probation Fee. The motion was seconded by Commissioner Leslie and carried unanimously.

CONSIDERATION AND APPROVAL OF CHARTER ORDINANCE 22 EXEMPTING THE CITY FROM THE PROVISIONS OF K.S.A. 14-570 & K.S.A. 14-571 RELATING TO PUBLIC IMPROVEMENTS AND THE ISSUANCE OF BONDS:

City Attorney Probst stated that this Charter Ordinance was on the last agenda for discussion purposes. Ms. Probst explained that Charter Ordinances were allowed when laws pertaining to each City were not uniform and this one would exempt Pratt from having to have a General Obligation Bond election for a

City master plan. Finance Director Garten elaborated stating that long term capital plans that were accepted by the community were no longer required to have to an election just for the project. Ms. Garten added that you had to have an election if the project was to be funded by a sales tax. Ms. Garten commented that this saves on the cost of an election and also helps in timing with a project and bond issues being funded. Ms. Garten stated that many cities have chartered out in the same way. Ms. Probst stated that a concern would be taking the power of election away. Commissioner Meyer stated that he was worried about transparency; however, he had done a little research and we would be one of many 2nd class cities that had this charter. Commissioner Meyer commented that he was guarded, but it made sense and bond council had recommended it. Ms. Probst stated that the ordinance had come from bond council.

With no more discussion, Charter Ordinance 22 was then presented to the Commission for their approval: **A CHARTER ORDINANCE EXEMPTING THE CITY OF PRATT, KANSAS, FROM THE PROVISIONS OF K.S.A. 14-570 AND K.S.A. 14-571 AND PROVIDING SUBSTITUTE AND ADDITIONAL PROVISIONS ON THE SAME SUBJECT RELATING TO PUBLIC IMPROVEMENTS AND THE ISSUANCE OF BONDS FOR THE PURPOSE OF PAYING FOR SAID IMPROVEMENTS.** Commissioner Deeds made a motion to approve Charter Ordinance 22 exempting the City from the provisions of K.S.A. 14-570 and K.S.A. 14-571 and providing substitute and additional provisions on the same subject relating to public improvements and the issuance of bonds for the purpose of paying for said improvements. The motion was seconded by Commissioner Leslie. City Manager Pinkall commented that he felt comfortable with this after talking to bond council and it fit into the City's master plan and would help a project move forward. The motion and second passed unanimously.

OPEN AGENDA:

No one in the audience wished to address the Commission.

REPORTS:

City Manager:

- **Pool:**

City Manager Pinkall stated that they had a pool meeting and had met with Mr. Kyle McCawley. Mr. Pinkall commented that there were three separate concepts, which they had gone through and made suggestions. Mr. Pinkall explained that, working with the swim team, Mr. McCawley had six lanes and we would need eight. Mr. Pinkall stated that the committee's goal was to have one concept to share with the public and their next step was to engage the public and share with them so we could get their feedback. Mr. Pinkall stated that they would add some costs to their concepts and work on the final costs, which would be around \$3 to \$3.5 million.

Mr. Pinkall stated that the survey was not at quite 1,000, but the numbers were agreeable. Mr. Pinkall stated that he had a good feeling from the community on how they feel about things. Commissioner Peters asked if we were paying Mr. McCawley a set price. Ms. Garten stated that it was up to a point and it should be less than \$5,000 plus travel. Ms. Garten commented that Mr. McCawley would be helping us engage the public, which would be a time consuming thing. Mayor Schmidt asked how the Commission would keep tabs on how this was going. Mayor Schmidt commented that people were willing to spend other people's money, so it would be nice to keep some type of information flowing. Mr. Pinkall stated that that made sense. Mr. Pinkall suggested that one Commissioner could attend their meetings and would be a willing participant in those meetings. Mr. Pinkall stated that, if \$3 to \$3.5 was too high, he wanted to know. Ms. Garten stated that there were a couple of committee members that were

conservative. Public Works Director Rambat reminded them that there would also be maintenance on whatever they decide on. Mr. Pinkall stated that the concept from Mr. McCawley's design talked about how many lifeguards would be needed, along with other things. Mr. Pinkall commented that, if we put one right where the current one is, it would cost about \$6 million. Mr. Rambat stated that the existing pool had a lot of wasted depth.

- **Track and Soccer Complex:**

Mr. Pinkall stated that he had looked at the Track and Soccer Complex parking lot earlier and the street department had scooped some of the sand out of it, which was being stored at the street department. Mr. Pinkall commented that that helped it drive better.

- **Changes at the Recreation office:**

Mr. Pinkall informed the Commission that there had been changes at the recreation office and he had reassigned a few people. Mr. Pinkall stated that Mr. Larry Eisenhauer was now the Director of Recreation and Ms. Amber Chisham was the Director of Financing. Mr. Pinkall added that Mr. Eric Welch had moved to maintenance for the Track and Soccer Complex and they would be hiring a new fire truck driver. Mr. Pinkall added that Mr. Welch would maintain part of the truck driver responsibilities. Mr. Pinkall stated that they would be on-call every four weeks from 11-7, which would be more beneficial to fire department also. Commissioner Peters questioned that we would be hiring another person full-time for the Track and Soccer Complex. Mr. Pinkall stated that that would also help with maintenance at Green Sports Complex. Commissioner Peters clarified that there would be a whole new person. Mr. Pinkall stated that that was what had been discussed.

- **Sky Vue Camera:**

Mr. Pinkall stated that KSN had been in town and they were wanting to put up a Sky Vue camera that would be active 24/7. Mr. Pinkall commented that they were looking for a roof top location on Highway 54 that would show traffic and the community. Mr. Pinkall stated that he thought it was a good idea. Mr. Pinkall commented that he had thought about a location close to the hospital, which would show the Avenue of Flags and the hospital. Mr. Pinkall added that we might put it on our website as well. Mayor Schmidt asked if there would be any financial obligations. Mr. Pinkall stated that there might be a small rental fee and they would be working with the owner on internet service and electricity.

- **Smiley Concrete:**

Mr. Pinkall stated that there had been a presentation at the ED board where Mr. Robert Smiley had shared his interests. Mr. Pinkall commented that they would be getting back together about the cost of the property; however, he was more interested in the next step from Mr. Smiley. Commissioner Peters asked if the board was receptive to it. Mr. Pinkall stated that they were interested in moving forward. Mr. Pinkall added that there was going to have to be more time and discussion and he wanted to include the Commissioner's thoughts and concerns.

- **Grant for enhancements at Green's:**

Mr. Pinkall informed the Commission that they had received a grant for potential enhancement at Green Sports Complex. Mr. Pinkall stated that he had applied for the grant in February 2019 with the purpose being to artificially turf the three softball fields and one baseball field. Mr. Pinkall stated that this would eliminate rainouts. Mr. Pinkall commented that they had gotten bid estimates to see how the grant fit.

Mr. Pinkall added that they had two years left on grant spending, which was part of the plan to look to the future improvements that we wanted to accomplish. Commissioner Peters questioned that we have \$250,000 approved and two years to spend it. Mr. Pinkall stated that was right and it was a 50% reimbursement. Commissioner Peters asked if Ms. Linda Lanterman had helped with this. Mr. Pinkall stated that she had and that she was instrumental in working at the National level. Mr. Pinkall explained that this grant was going to be unfunded a few years ago and she testified and got it reinstated. Mr. Pinkall commented that we had gotten money for building Green Sports Complex, the Track and Soccer Complex and were hoping for a funding mechanism for the pool project.

- **Meetings with department heads and boards:**

Commissioner Peters asked if Mr. Pinkall had talked to the department heads and boards about the Commission meeting with them. Mr. Pinkall stated that he had been looking at how best to engage them. Mr. Pinkall added that some committees were interested in starting that and we could recognize a few at a time at a meeting.

City Attorney:

- **False Alarm Burdens:**

City Attorney Probst stated that she had a meeting scheduled with Police Chief Humble and City Manager Pinkall concerning false alarms burdens.

- **Fee Schedules:**

Ms. Probst stated that she would continue to work on the fee schedule amendments.

Public Works:

- **Labor Shortage:**

Public Works Director Rambat stated that we were experiencing a labor shortage in two departments. Mr. Rambat explained that one employee had started at the street department and lasted four days and another employee that was going to be leaving next week, so that department would be short four employees. Mr. Rambat stated that they were also short in the park department, which was due to an illness that could cause him to be gone for some time. Mr. Rambat added that another park employee was going to be having hernia surgery, so they would be bringing in a part-time temporary guy. Commissioner Meyer questioned if we were not paying enough. Mr. Rambat stated that he was not sure that would make a difference. Mr. Rambat commented that we did not want to pull people away, but there was work that needed to get done. Mr. Rambat commented that he was glad that it was not a severe winter. Commissioner Leslie asked about the pay. Mr. Rambat stated that he had some wiggle room, but it was usually about \$12 to \$13.50 per hour and it could be bumped up if they had a CDL.

- **City Collecting Link Improvement Program (CCLIP) Application project:**

Mr. Rambat stated that he would be looking at an official application for the CCLIP monies for the South Main Street project. Mr. Rambat commented that it would be the end of 2023 if everything goes well and the project was approximately \$970,000 and was a 90/10 project. Mr. Rambat added that there was plenty of time to budget.

- **Pool:**

Mr. Rambat stated that the existing pool would need maintenance to keep this season a successful one.

Building Inspections:

- **Planning and Zoning meeting:**

Building Inspector Blankenship stated that the Planning and Zoning Board would be meeting on Thursday. Mr. Blankenship commented that they had invited Mr. Russ Ewy from Baughman Company P.A. and they were working with EBH on a Comprehensive Plan. Mr. Blankenship stated that they would be coming before the Commission shortly for approval of a contract so they could get going.

Electric Department:

- **Rates:**

Commissioner Peters asked if Director of Electric Utilities Huber had had time to check on rates. Mr. Huber stated yes and no. Commissioner Peters commented that that information would be good to get out to the public. Mr. Huber stated that he would try to get something together.

Police Department:

- **Ammo Purchase:**

Police Chief Humble thanked City Manager Pinkall for allowing the purchase of ammo for practice. Chief Humble stated that they had enough on hand.

- **Illness and Deaths:**

Chief Humble stated that Sgt. James Shelden needed prayers for a setback after surgery. Chief Humble also asked for prayers for the families of Municipal Court Clerk Walker in the loss of her grandfather and for the family of Representative Greg Lewis who passed away yesterday. Chief Humble commented that Representative Lewis had helped him a few years back and he would be missed by his family and the community.

- **Police Reports:**

Commissioner Peters commented that it looked like there had been more activity in the last week or so according to the reports from Mr. Mike LaClair. Chief Humble stated that there had been a few more thefts, but it was nobody local or it was small things. Mayor Schmidt stated that he noticed that the length of time on the call goes from two to three minutes to fifteen minutes. Chief Humble explained that some calls were top priority and some were directed to the right spot.

- **High speed chase:**

Commissioner Meyer stated that this Chief did not just sit behind the desk. Chief Humble explained that there had been a high-speed chase last week. Chief Humble commented that Kingman had reported a theft from a vehicle and wanted us to be on the lookout. Chief Humble stated that Detective Ward was hanging out in the Walmart parking lot and noticed a person wearing a red and white shirt and he also

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noticed the paint job on the car. Chief Humble stated that he tried to make contact, but they decided they did not want to be caught. Chief Humble commented that it ended with no one getting hurt and both subjects were arrested with the help of the Kansas Highway Patrol and the Wildlife and Parks K-9, who was a tracking dog.

City Clerk/Utility Billing:

- **Lane’s Celebration of Life:**

City Clerk Kramer informed the Commission that there would be a Celebration of Life for Mr. Lane Gourley on Saturday, March 7th from 2:00 p.m. to 4:00 p.m. at Shooters.

- **INCODE training:**

Ms. Kramer stated that she would be attending an INCODE training in Maize Friday with Ms. Angie Branscom. Ms. Kramer added that it had been about ten to twelve years since there was a training close enough that they could attend.

Mayor and Commission:

- **City/County joint meeting:**

After little discussion, the Commission agreed that Monday, March 16th at 1 p.m. would work for them to have the City/County joint meeting.

Executive Session:

Mayor Schmidt made a motion to enter into executive session for data relating to financial affairs or trade secrets of second parties to start at 6:45 p.m. and last twenty minutes. The motion was seconded by Commissioner Leslie and carried unanimously.

Mayor Schmidt made a motion to return from executive session at 7:05 p.m. with nothing to report. The motion was seconded by Commissioner Peters and carried unanimously.

ADJOURN:

A motion by Commissioner Peters to adjourn was seconded by Commissioner Leslie. The motion and second passed unanimously.

APPROVED BY THE MAYOR:

GARY A. SCHMIDT, Mayor



ATTEST:

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LUANN KRAMER, City Clerk