

MONDAY

APRIL 06, 2020

The Governing Body of the City of Pratt met in Regular Session in the Commission Room located at City Hall

PRESENT:	Gary Schmidt	Mayor
	Doug Meyer	Commissioner (Remotely)
	Don Peters	Commissioner (Remotely)
	Jason Leslie	Commissioner (Remotely)
	Zach Deeds	Commissioner (Remotely)

ALSO PRESENT:	Bruce Pinkall	City Manager
	LuAnn Kramer	City Clerk
	Regina Probst	City Attorney (Remotely)
	Diana Garten	Finance Director (Remotely)
	Nate Humble	Chief of Police (Remotely)
	Russell Rambat	Public Works Director
	Brad Blankenship	Building Inspector (Remotely)
	Jamie Huber	Director of Electric Utilities (Remotely)

**CALL TO ORDER:**

The regular meeting was called to order by Mayor Schmidt. The Mayor instructed the City Clerk to note that all Commissioners were present. Mayor Schmidt stated that most of the Commissioners and staff were attending the meeting remotely, which was a new experience. Mayor Schmidt commented that this would be a lot more informal due to the testing of different ways of doing things.

Mayor Schmidt reminded the audience that this meeting may be taped and/or recorded.

**MINUTES:**

- March 16, 2020 Recessed City/County Joint Meeting
- March 16, 2020 Regular Commission Meeting
- March 30, 2020 Special Call Commission Meeting
- March 30, 2020 Special Call City/County Joint Meeting

Mayor Schmidt made a motion to approve the minutes of the March 16, 2020 Recessed City/County Joint meeting, March 16, 2020 Regular meeting, March 30, 2020 Special Call meeting and the March 30, 2020 Special Call City/County Joint meeting. The motion was seconded by Commissioner Leslie and carried unanimously.

**BUSINESS:**

**CONSIDERATION AND APPROVAL OF EMERGENCY WATER SUPPLY OPERATION PLAN:**

Mayor Schmidt stated that this item would be tabled due to the fact that the wrong copy went into

the packets.

**CONSIDERATION AND APPROVAL OF APPOINTMENT TO THE AIRPORT AUTHORITY BOARD:**

City Manager Pinkall stated that he was in support of the recommendation from the Airport Authority Board to reappoint Ms. Deb Zang and Mr. Gary Trimpe for an additional three-year term. Mr. Pinkall commented that they both attended the meetings regularly and were active members. With no more discussion, Mayor Schmidt made a motion to approve the reappointments of Ms. Deb Zang and Mr. Gary Trimpe to the Airport Authority Board. The motion was seconded by Commissioner Meyer and carried unanimously.

**CONSIDERATION AND APPROVAL OF ORDINANCES RELATING TO AMENDMENTS IN PREPARATION FOR THE GLOBAL FEE ORDINANCE:**

City Attorney Probst stated that she had taken out the specific dollar amount in these ordinances and replaced it with prescribed fee. Ms. Probst explained that these amendments would allow the Commission to approve any fee adjustments annually using the global fee ordinance.

With no more discussion, the following Ordinances were presented to the Commission for their approval: **ORDINANCE NO. 2030 - AN ORDINANCE AMENDING SECTION 1.12.020 OF THE MUNICIPAL CODE OF THE CITY OF PRATT REGARDING GENERAL PENALTY WITHIN THE CITY OF PRATT, KANSAS, AND REPEALING ALL ORDINANCES INCONSISTENT THEREWITH; ORDINANCE NO. 2031 - AN ORDINANCE AMENDING SECTION 2.12.040 OF THE MUNICIPAL CODE OF THE CITY OF PRATT REGARDING BONDS REQUIRED WITHIN THE CITY OF PRATT, KANSAS, AND REPEALING ALL ORDINANCES INCONSISTENT THEREWITH; ORDINANCE NO. 2032 - AN ORDINANCE AMENDING SECTION 15.16.020 OF THE MUNICIPAL CODE OF THE CITY OF PRATT REGARDING AMENDMENTS TO THE UNIFORM PLUMBING CODE WITHIN THE CITY OF PRATT, KANSAS, AND REPEALING ALL ORDINANCES INCONSISTENT THEREWITH; ORDINANCE NO. 2033 - AN ORDINANCE AMENDING SECTION 15.28.040 OF THE MUNICIPAL CODE OF THE CITY OF PRATT REGARDING FEES WITHIN THE CITY OF PRATT, KANSAS, AND REPEALING ALL ORDINANCES INCONSISTENT THEREWITH; ORDINANCE NO. 2034 - AN ORDINANCE AMENDING SECTION 2.60.130 OF THE MUNICIPAL CODE OF THE CITY OF PRATT REGARDING MAILING COSTS WITHIN THE CITY OF PRATT, KANSAS, AND REPEALING ALL ORDINANCES INCONSISTENT THEREWITH; ORDINANCE NO. 2035 - AN ORDINANCE AMENDING SECTION 2.60.100 OF THE MUNICIPAL CODE OF THE CITY OF PRATT REGARDING COURT COSTS WITHIN THE CITY OF PRATT, KANSAS, AND REPEALING ALL ORDINANCES INCONSISTENT THEREWITH; ORDINANCE NO. 2036 - AN ORDINANCE AMENDING SECTION 2.60.110 OF THE MUNICIPAL CODE OF THE CITY OF PRATT REGARDING BOOKING AND PROCESSING FEES WITHIN THE CITY OF PRATT, KANSAS, AND REPEALING ALL ORDINANCES INCONSISTENT THEREWITH and ORDINANCE NO. 2037 - AN ORDINANCE AMENDING SECTION 2.60.120 OF THE MUNICIPAL CODE OF THE CITY OF PRATT REGARDING BLOOD TESTING COSTS WITHIN THE CITY OF PRATT, KANSAS, AND REPEALING ALL ORDINANCES INCONSISTENT THEREWITH.** Commissioner Deeds made a motion to approve Ordinance 2030-General Funds, Ordinance 2031-Bonds Required, Ordinance 2032-Amendments to the Uniform Plumbing Code, Ordinance 2033-Fees, Ordinance 2034-Mailing Costs, Ordinance 2035-Court Costs, Ordinance 2036-Booking and Processing Fees and Ordinance 2037-Blood Testing Costs. The motion was seconded by Commissioner Leslie and carried unanimously.

### **UPDATE ON COVID-19:**

Mayor Schmidt stated that this item would be removed because the City Manager would be emailing the Commissioners with any updates on the COVID-19.

### **REPORTS:**

#### **City Manager:**

- **Moving Forward:**

City Manager Pinkall stated that the City was moving forward during COVID-19 and he informed the Commission that he would be preparing an email to keep them updated. Mr. Pinkall commented that he would review his information and be ready for a better discussion at the next meeting. Mr. Pinkall added that staffing and hours showed that the employees were committed to seeing the big picture.

Mr. Pinkall commented that he was pleased with the resilience of the staff and how things were happening. Mr. Pinkall stated that they had all come together as a team and had helped with their staff. Mr. Pinkall stated that it was amazing the way we had changed to keep employees in a safe environment.

- **ZOOM:**

Mr. Pinkall stated that we were moving forward with ZOOM. Mr. Pinkall thanked everyone for trying new technology and we would make this work.

- **Goal Posts:**

Commissioner Deeds asked if the wind had damaged the goal posts. Mr. Pinkall stated that it had. Mr. Pinkall commented that they needed to get them tightened so that did not happen.

#### **City Attorney:**

- **Meetings:**

City Attorney Probst stated that she had been attending the Kansas Department of Emergency Management meetings for the last couple of weeks. Ms. Probst commented that she had also been staying on top of the Governor's briefings.

- **Municipal Court:**

Ms. Probst stated that Municipal Court had been pushed back for first appearances until the end of April. Ms. Probst commented that she had been emailing back and forth with the Court clerk and had negotiated some things over the phone. Ms. Probst explained that they would probably double up on trials in June and July when this was all done.

#### **Public Works:**

- **Open communications:**

Public Works Director Rambat stated that he appreciated the department heads and they were doing a

good job. Mr. Rambat commented that open communication was key and there was not a lot of issues out there. Mr. Rambat stated that he hoped this was just a bonus and not the norm. Mr. Rambat explained that he had asked the departments to assign employees each a vehicle and that was just the opposite of what we had told them in the past.

- **Sewer lines:**

Mayor Schmidt stated that he had read a lot of things about things going through the sewer and the problems it causes. Mr. Rambat stated that a lot of that was done out of not knowing; however, things that say they are disposable are not always. Mr. Rambat added that toilet paper and liquids were the only things that should be going down the sewer.

- **ADA Ramp:**

Mr. Rambat stated that the contractor would be starting on the ADA ramp for the Lemon Park bathroom this week. Mr. Rambat added that they were online to get it done by May 1<sup>st</sup>.

### **Building Inspections:**

- **Americare and Braums:**

Building Inspector Blankenship stated that things were going pretty normal and everybody was understanding the situations. Mr. Blankenship commented that there were two jobs going on and one of those was Americare. Mr. Blankenship stated that Americare had kept going because they were essential. Mr. Blankenship informed the Commission that there was a 4” fire line and a 2” domestic line going in form Braums, which was next to Dollar Tree. Mr. Blankenship stated that the boring would be done tomorrow through Eck Electric by DHS Company.

- **Letters going out:**

Mr. Blankenship stated that eight letters of complaints had been sent and they were mainly in alley ways. Mr. Blankenship added that they would start on the grass letters after the public has time to get their mowers out. Mr. Blankenship commented that it did not take long for grass to get out of hand.

### **Electric Department:**

- **Challenges:**

Director of Electric Utilities Huber stated that it was a little challenging doing maintenance at the power plant and trying to stay apart and it was the same with the line crew. Mr. Huber commented that five or six guys usually worked together, but now they were split up. Mr. Huber stated that he had a couple of guys starting the lighting project at Angood Field, so the lights might be up by summer.

### **Police Department:**

- **Personal Protection Equipment:**

Chief Humble stated that he had reached out to some companies for additional personal protection equipment, but they were on a waiting list. Chief Humble commented that he had enough for the officers.

- **Burglaries:**

Chief Humble stated that there had been some burglaries of businesses and churches that were not related to COVID-19. Chief Humble commented that they faced some unique challenges in trying to catch the perpetrators. Chief Humble stated that he was fully staffed again with the exception of Lt. Shelden. Chief Humble commented that Lt. Shelden would be back if there was not the threat of COVID-19.

**Finance Department:**

- **Auditors:**

Finance Director Garten stated that she had been working with the auditors remotely today.

**Mayor and Commission:**

- **Working together:**

Mayor Schmidt stated that these were trying times and there were tough decisions to make; however, it was rewarding to see how folks on our team were working together. Mayor Schmidt thanked all who were a part of that.

- **Open agendas:**

Mayor Schmidt stated that there would be no open agendas for now. City Attorney Probst stated that the citizens could chat with the Commissioners and it would be read out loud.

- **Polycarts:**

Mayor Schmidt questioned when the compost containers would be picked up. Public Works Director Rambat stated that they had started today.

**ADJOURN:**

Commissioner Deeds made a motion to adjourn. Commissioner Leslie seconded the motion and it passed unanimously.

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Gary A. Schmidt, Mayor



ATTEST:

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6 – April 06, 2020 (Regular Commission meeting)

LuAnn Kramer, City Clerk