

MONDAY

JUNE 01, 2020

The Governing Body of the City of Pratt met in Regular Session in the Commission Room located at City Hall

PRESENT:	Gary Schmidt	Mayor
	Doug Meyer	Commissioner
	Don Peters	Commissioner (Remotely)
	Jason Leslie	Commissioner
	Zach Deeds	Commissioner
ALSO PRESENT:	Bruce Pinkall	City Manager
	LuAnn Kramer	City Clerk
	Regina Probst	City Attorney (Remotely)
	Nate Humble	Police Chief
	Diana Garten	Finance Director (Remotely)
	Russell Rambat	Public Works Director
	Jamie Huber	Dir. of Electric Utilities (Remotely)

**CALL TO ORDER:**

The regular meeting was called to order by Mayor Schmidt. The Mayor instructed the City Clerk to note that all Commissioners were present.

Mayor Schmidt reminded the audience that this meeting may be taped and/or recorded.

**INVOCATION AND PLEDGE OF ALLEGIANCE:**

Commissioner Deeds led the audience and staff in the invocation and Mayor Schmidt led the Pledge of Allegiance.

**MINUTES:**

- May 18, 2020 Regular Commission Meeting

Commissioner Meyer made a motion to approve the minutes of the May18, 2020 Regular meeting. The motion was seconded by Commissioner Leslie and carried unanimously.

**BUSINESS:**

**CONSIDERATION AND APPROVAL OF APPOINTMENT TO PUBLIC LIBRARY BOARD OF TRUSTEES:**

City Manager Pinkall stated that the Library Board had recommended the appointment of Mr. Don Schwartz to the board. Mr. Pinkall added that Mr. Schwartz was very involved in the community and would be an excellent addition to the board. Mayor Schmidt made a motion to appoint Mr. Don Schwartz to the Pratt Public Library Board of Trustees for a three-year term. The motion was seconded by Commissioner Leslie and carried unanimously.

**CONSIDERATION AND APPROVAL OF ROOFING BIDS FOR GREEN SPORTS COMPLEX PROJECT:**

Mr. Pinkall requested that the bids be taken off the agenda. Mr. Pinkall stated that the specs were not fairly given and variable prices were in the bids and he respectfully rejected both bids. Mr. Pinkall commented that the recreation department would be going back to the drawing board and bid this project at a later date.

**CONSIDERATION AND APPROVAL OF EMERGENCY WATER SUPPLY OPERATION PLAN – UPDATE 2020:**

Public Works Director Rambat stated that he had been working on this with Water Superintendent Kelvin Clay for several weeks and this was an update of the plan that had been in place for several years. Mr. Rambat commented that there was an ordinance change along with the mutual aid agreement, emergency contacts, parts and service suppliers, drought and water shortage procedures. Mr. Rambat explained that this was a good reference; however, nothing was set in stone and could always be adjusted on the fly.

Commissioner Meyer questioned if we had a mutual operation plan. Mr. Rambat stated that it was not necessarily a plan, but Mies had trucks that were sanitary and they keep a list at their business of our supply. Commissioner Meyer asked if Eck Electric had parts and services necessary. Mr. Rambat stated that it might not just be parts we would need, but electrical labor. Mr. Rambat added that, if a transformer blew, we would need them for the labor. Commissioner Meyer asked who the properly informed officials were that would need to be notified. Mr. Rambat stated that that would be Emergency Preparedness Director Tim Branscom. City Manager Pinkall added that Mr. Branscom was the County contact during the COVID-19 pandemic. Commissioner Meyer questioned the chart of rates and whether we needed them in the Conservation Plan since we were revising them. Mr. Rambat stated that the intent was to show the structure and to refer that we had water rates and their accuracy. Commissioner Meyer asked about reducing the gallons of water per person to 223 and whether we had met that goal. Mr. Rambat stated that we had referenced a lower gallon per day and the way manufacturers have fixtures that conserve water; however, that cuts into our revenue, but that was how they want us to work. Commissioner Meyer asked if we really change out our water meters every ten years. Mr. Rambat stated that we did. Commissioner Meyer commented that that was expensive. Mr. Rambat agreed. Commissioner Deeds asked if we had a record of water wells used for irrigation. Mr. Rambat stated that we did not have any records of that and that it was driven by the State. Mr. Rambat added that we did not have any jurisdiction over that.

With no more discussion, Commissioner Leslie made a motion to approve the 2020 Emergency Water Supply Operation Plan. The motion was seconded by Commissioner Meyer and carried unanimously.

**CONSIDERATION AND APPROVAL OF ORDINANCES RELATING TO AMENDMENTS IN PREPARATION FOR THE GLOBAL FEE ORDINANCE:**

City Attorney Probst stated that this was the last of the ordinance amendments. With no discussion, the following Ordinance 2059 through Ordinance 2067 were presented to the Commission for their approval: **Ordinance 2059 - AN ORDINANCE AMENDING SECTION 13.04.100 OF THE MUNICIPAL CODE OF THE CITY OF PRATT REGARDING THE ESTABLISHMENT OF WATER RATES WITHIN THE CITY OF PRATT, KANSAS, AND REPEALING ALL ORDINANCES INCONSISTENT THEREWITH;** **Ordinance 2060 - AN ORDINANCE**

**AMENDING SECTION 13.12.200 OF THE MUNICIPAL CODE OF THE CITY OF PRATT REGARDING THE ESTABLISHMENT OF PENALTIES AND FINES FOR CROSS CONNECTION VIOLATIONS WITHIN THE CITY OF PRATT, KANSAS, AND REPEALING ALL ORDINANCES INCONSISTENT THEREWITH; Ordinance 2061 - AN ORDINANCE AMENDING SECTION 13.16.090 OF THE MUNICIPAL CODE OF THE CITY OF PRATT REGARDING THE ESTABLISHMENT OF SEWER USER CHARGE RATES WITHIN THE CITY OF PRATT, KANSAS, AND REPEALING ALL ORDINANCES INCONSISTENT THEREWITH; Ordinance 2062 - AN ORDINANCE AMENDING SECTION 13.16.220 OF THE MUNICIPAL CODE OF THE CITY OF PRATT REGARDING LICENSE REQUIREMENTS FOR SEPTIC TANK TRUCK OPERATORS WITHIN THE CITY OF PRATT, KANSAS, AND REPEALING ALL ORDINANCES INCONSISTENT THEREWITH; Ordinance 2063 - AN ORDINANCE AMENDING SECTION 13.20.020 OF THE MUNICIPAL CODE OF THE CITY OF PRATT REGARDING CITY CONTRACTING TO SUPPLY ELECTRICITY WITHIN THE CITY OF PRATT, KANSAS, AND REPEALING ALL ORDINANCES INCONSISTENT THEREWITH; Ordinance 2064 - AN ORDINANCE AMENDING SECTION 13.20.080 OF THE MUNICIPAL CODE OF THE CITY OF PRATT REGARDING ELECTRIC RATES WITHIN THE CITY OF PRATT, KANSAS, AND REPEALING ALL ORDINANCES INCONSISTENT THEREWITH; Ordinance 2065 - AN ORDINANCE AMENDING SECTION 15.04.020 OF THE MUNICIPAL CODE OF THE CITY OF PRATT REGARDING GENERAL CONTRACTORS WITHIN THE CITY OF PRATT, KANSAS, AND REPEALING ALL ORDINANCES INCONSISTENT THEREWITH; Ordinance 2066 - AN ORDINANCE AMENDING SECTION 15.04.025 OF THE MUNICIPAL CODE OF THE CITY OF PRATT REGARDING LIMITED CONTRACTORS WITHIN THE CITY OF PRATT, KANSAS, AND REPEALING ALL ORDINANCES INCONSISTENT THEREWITH; Ordinance 2067 - AN ORDINANCE AMENDING SECTION 15.08.040 OF THE MUNICIPAL CODE OF THE CITY OF PRATT REGARDING LICENSING OF ELECTRICIANS WITHIN THE CITY OF PRATT, KANSAS, AND REPEALING ALL ORDINANCES INCONSISTENT THEREWITH.** Mayor Schmidt made a motion to approve Ordinance 2059 – Establishment of Water Rates, Ordinance 2060 – Establishment of Penalties and Fines for Cross Connection Violations, Ordinance 2061 – Establishment of Sewer User Charge Rates, Ordinance 2062 – License Requirements for Septic Tank Truck Operators, Ordinance 2063 – City Contracting to Supply electricity, Ordinance 2064 – Electric Rates, Ordinance 2065 – General Contractors, Ordinance 2066 – Limited Contractors and Ordinance 2067 – Licensing of Electricians. The motion was seconded by Commissioner Leslie and carried unanimously.

## **REPORTS:**

### **City Manager:**

- **Things starting up again:**

City Manager Pinkall stated that he had been at a County Emergency Management meeting and they had again reviewed the Governor's session starting June 3<sup>rd</sup> and we would be adapting to what they do. Mr. Pinkall commented that we were moving forward positively. Mr. Pinkall stated that the Commission probably noticed the plexiglass protection at the counter when they came in and that was for the employee's protection. Mr. Pinkall added that we had had quite a few customers today. Mr. Pinkall informed the Commission that City Clerk Kramer was working on a letter that would be going out to customers who were past due on their utility bill and how we would be working with them to catch up. Mr. Pinkall commented that this would not happen overnight, but they were numbers we could work with.

Mr. Pinkall stated that the summer recreation plans were to start recreation softball and baseball practices June 8<sup>th</sup>. Mr. Pinkall commented that that might require a couple of bathrooms to be opened up. Mr.

Pinkall stated that there was the potential to have a tournament on June 13<sup>th</sup>; however, there were no hot spot teams involved. Mr. Pinkall explained that that was the same weekend as the Open Gravel Race in Lemon Park and there were to be about 280 riders for that event. Mr. Pinkall informed the Commission that they would be doing a number of things that were social distancing, such as sanitizing things at water stops and no awards at the final ceremony. Mr. Pinkall stated that they would return to town down Country Club Road and would not be in town much.

Mr. Pinkall stated that the pool was set to open Monday, June 15<sup>th</sup> and he had been working with Ms. Dee Hill about staff. Mr. Pinkall commented that Public Works Director Rambat was working on the chlorinator, painting and the sharp points. Mr. Pinkall stated that there would be limited hours with noon to 1:00 p.m. for adults and 1:00 p.m. to 6:00 p.m. Monday through Friday and there would be no slide and no concessions. Mr. Pinkall added that there would be no chairs, but people could bring in their own snacks, but no toys. Mr. Pinkall stated that the summer youth program would start June 15<sup>th</sup> from 8:30 a.m. to noon with two locations for the school lunch programs so that they could take lunches home. Mr. Pinkall commented that recreation baseball and softball would start on June 22<sup>nd</sup> after two weeks of practice. Commissioner Leslie asked if there would be signage about social distancing at these events. Mr. Pinkall stated that those would be readily available. Mr. Pinkall added that the wading pools would not be starting up yet.

- **Summer help:**

Mr. Pinkall stated that they had not hired any summer help yet, but they might need to down the road.

- **Budget:**

Mr. Pinkall stated that he was staying focused on the budget. Commissioner Peters asked if they knew when they would be meeting with the Commissioners. Finance Director Garten stated that it would be in mid-July.

- **BCBS meeting:**

Mr. Pinkall stated that there would be a meeting with Blue Cross Blue Shield on Friday to find out our renewal numbers. Commissioner Deeds asked if we were looking at other options. Mr. Pinkall stated that we were.

#### **City Attorney:**

- **Staying busy:**

City Attorney Probst stated that she continued sitting in on all emergency management meetings and reviewing the bi-weekly executive orders. Ms. Probst commented that she had been working on the ordinances and that Municipal Court was moving forward slowly.

#### **Public Works:**

- **Pool & Departments:**

Public Works Director Rambat stated that he was moving forward with the pool. Mr. Pinkall added that he was the key piece in keeping the departments up to date on what was going on.

- **Airport Waterline:**

Commissioner Peters asked if there was an update on the waterline to the airport. Mr. Rambat stated that they were less than a 1,000' from having it tied in and they still had the structure to build and the pumps to install. Commissioner Peters questioned if the structure by Kincheloe's was going to be built by them. Mr. Rambat stated that it was in the contract, so they might save it until the end.

**Police Department:**

- **Increase in accidents:**

Police Chief Humble stated that there had been an increase in accidents and officers were making more stops. Chief Humble commented that more actions were noticeable with officers being out there. Chief Humble added that there was an uptick in property damage and citations had been issued with court dates given.

- **Peaceful demonstrations:**

Commissioner Meyer asked if Pratt had a plan or protocol with the other agencies to minimize loss of property if Antifa came to our community. Chief Humble stated that it would not surprise him if they did come to Pratt. Chief Humble commented that Pratt was just big enough for them to do some things, but they did have shields they had gotten through grants.

**Finance Department:**

- **Audit:**

Finance Director Garten stated that the audit was taking more time, but should be ready to be presented in the next meeting or so.

- **Budget:**

Ms. Garten stated that the budget worksheets went out to the departments and she was looking at mid-July for the meeting with the Commission.

**Mayor and Commission:**

- **Re-opening:**

Commissioner Deeds stated that he thought that the City re-opening sent a positive message to the community and it was a unique opportunity. Mr. Pinkall stated that it had been a team effort.

**ADJOURN:**

Commissioner Meyer made a motion to adjourn. The motion to adjourn was seconded by Commissioner Leslie and passed unanimously.

APPROVED BY THE MAYOR:

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6 – June 01, 2020 (Regular Commissioner meeting)

GARY A. SCHMIDT, Mayor



ATTEST:

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LUANN KRAMER, City Clerk